

# Annotation Metadata Rubric

January 1, 2012

	Acceptable	Unacceptable
<b>Purpose</b>	To associate reviews, teaching tips, educational standards, ratings, other resources, or comments, etc. with learning resources	Basic cataloging or description of a learning resource
<b>Metadata format</b>	comm_anno version 1.00	Any other metadata format
<b>Technical binding</b>	<a href="http://ns.nsdlib.org/ncs/comm_anno/1.00/">http://ns.nsdlib.org/ncs/comm_anno/1.00/</a> contains XML and controlled vocabulary schemas and sample XML records	Any other technical binding
<b>Required metadata</b>	<input type="checkbox"/> Record ID <input type="checkbox"/> Record date <input type="checkbox"/> Annotated ID <input type="checkbox"/> Annotated ID type <input type="checkbox"/> Title <input type="checkbox"/> Text, Rating, URL, ID or standard (at least one is required)	Only using the moreInfo XML element
<b>Optional metadata</b>	<input type="checkbox"/> Rating, URL, or standard <input type="checkbox"/> Contributor	Only using the moreInfo XML element
<b>Use of fields</b>	<ul style="list-style-type: none"> <li>Record ID: if not using the NCS, make up your own ID</li> <li>Record date: must be YYYY-MM-DD format</li> <li>Annotated ID: must be a URL within NSDL</li> <li>Annotated ID type is of URL type (no other type can be processed).</li> </ul>	Bogus values that do not make sense in the context of the NSDL user experience
<b>Use of vocabularies</b>	Metadata records use and correctly apply NSDL vocabulary terms	Metadata records do not apply vocabularies, or do so in an inconsistent or incorrect way
<b>Metadata annotations</b>	Annotations are objective, descriptive and aid in the use and comprehension of the resource	<ul style="list-style-type: none"> <li>Highly subjective, derogatory, or biased comments</li> <li>Non-helpful or non-informative annotations (e.g. 'This site is useful.')</li> </ul>
<b>XML</b>	XML is valid and well-formed	XML is invalid or not well-formed
<b>Acronyms &amp; abbreviations</b>	Acronyms and abbreviations are spelled out	Acronyms and abbreviations are not spelled out or are inconsistent
<b>URLs in metadata records</b>	<ul style="list-style-type: none"> <li>annotatedID field goes to a resource URL within the NSDL</li> <li>ASNstandard field contains an ASN id that can be resolved</li> <li>url field goes to a live and working website that provides more information about or relevance to a resource</li> </ul>	<ul style="list-style-type: none"> <li>URL is unavailable</li> <li>URL goes to a landing page</li> <li>URL is not in NSDL</li> <li>URL is not an ASN id</li> </ul>
<b>Character encoding</b>	Special characters (e.g. tildes, ampersands, etc.) are correctly encoded	Improper character encodings
<b>Correct spelling</b>	Metadata is free of spelling and punctuation errors	Metadata contains spelling and punctuation errors